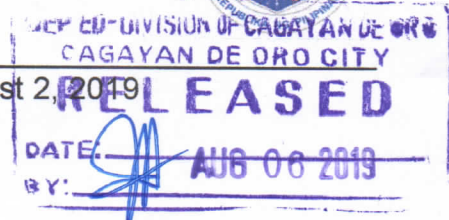




Department of Education
Region X – Northern Mindanao
DIVISION OF CAGAYAN DE ORO CITY
Masterson Avenue, Upper Balulang,
Cagayan de Oro City, Philippines



August 2, 2019



MEMORANDUM

No. 041, s. 2018

**Attendance to the Schools Monitoring, Evaluation, and Adjustment (SMEA)
3rd Quarter Conference 2019**

TO: **Mr. Rosalio R. Vitorillo**, Chief, SGOD
Mrs. Lorebina C. Carrasco, OIC Chief, CID
Education Program Supervisors
Public Schools District Supervisors
Dr. Raul A. Dechosa, SEPS, M&E
Mrs. Eleanor Consejo H. Rollan, EPS II, Synthesizer
Ms. Leah Manzano, PDO, Documenter
Mr. Jimboy Eugenio, EPS II, Time Keeper
This Division

1. The Department of Education Division of Cagayan de Oro City, through the Monitoring and Evaluation Section in collaboration with the Curriculum Implementation Division (CID) and Division Planning Section, will conduct the *First Quarter Schools Monitoring, Evaluation and Adjustment (SMEA)* on the following dates and venue:

Date	Elementary and Secondary Schools Involved	Venue	Panel of Reactors/Discussants
September 2, 2019 (Monday)	North 1, South, Southwest 2	Fr. William Masterson Elem. School, Upper Balulang, CDO	Dr. Margie Andrade, Dr. Marife Ramos, Dr. Jinky Arnejo, Dr. Eduardo Cartel, Mr. Ray Maghuyop, Mr. Eulogio Suaner
September 3, 2019 (Tuesday)	West 1, West 2, East 1	Carmen National High School, Carmen, CDO	Mrs. Milagros Recamadas, Dr. Shirley Merida, Mrs. Anita Gomez, Jean Macasero, Mr. Romeo Aclo, Mr. John Mingo
September 4, 2019 (Wednesday)	North 2, Southwest 1, Central, East 2	City Central School, Yacapin-Velez Sts., CDO	Mr. Porferio Padinit, Mr. Romeo Tambeling, Mrs. Anita Gochuco, Mrs. Cynthia Yanez, Dr. Sol Acheron

1. School Heads and ICT Coordinators are encouraged to prepare a power point slide based on the format below:
 - a. **1st Slide** – School Name
 - b. **2nd Slide** – **ACCESS**: Bar Graph showing Percentage and Absolute Number of Dropout students during SY 2018-2019
 - c. **3rd Slide** – Chart showing a “Characterization” on the Number of Dropouts based on Curriculum Support System. Below is the sample format of the chart.

How many students were dropped from school due to the following reasons?

Domestic Factor		Individual Related Factor		School Related Factors		Geographic Factor		Financial Related Factor	
Had to Care of Siblings	?	Illness	?	Teacher's Behavior	?	Distance between Home and School	?	Child Labor	?
Early Marriage		Overage		Teacher's Attendance		Armed Conflict		Working Student	
Early Pregnancy		Drug Abuse		Dilapidated Rooms/ Poor Ventilation		Calamities/ Disasters			
Parents Attitude towards schooling		Poor Academic Performance		Seat-Learner Ratio					
Family Problem		Lack of Interest in schooling		Book-Learner Ratio					
Separation of Parents		Hunger/ Malnutrition		Congestion/Sub standard Room Dimension					
				Peer Influence					

- d. **4th Slide** – What are the school initiatives that addressed the identified/ characterized problem on dropout? What are the Technical Assistance provided by the supervisors given the problem?
- e. **5th Slide** – What are the programs that addressed dropout problem? How are the implementation of these programs? Did it really decreased dropout problem?
- f. **6th Slide** – during the 4th Periodical Test last SY 2018-2019, how many Grade 6 and Grade 10 students fall under the following segment:

Poor	Below Standard	Meeting the Standard	Superior
0 – 34% MPS	34%-74% MPS	75%-89% MPS	90%-100% MPS
?	?	?	?

- g. **7th Slide - QUALITY:** What are the issues that affect performance of the students?
Given the scale: **1-less attributable factor; 2-average attributable factor, 3-most attributable factor**, please rate the following Priority Improvement Areas below:

Teacher s	Rati ng	Materials/Fa cilities	Rati ng	ICT Environ ment	Rati ng	Assess ment	Rati ng	School Leadersh ip Manage ment	Rati ng	Communi ty-Industr y Partner ship	Rati ng	TA from SOD Person nel	Rati ng
Delivery of Compete ncies	?	Learners' Access to Materials	?	Learner' s Access to Internet	?	Test Administ ered	?	Instructio nal Supervisi on	?	Frequen cy of Assistan ce to Schools	?	Communi ty Involvement s	?
Teaching Contact Time	?	Learners' Contact Time on Use of Equipment	?	Teacher s' Use of ICT in Teachin g & Learning	?	Frequen cy of Test	?	Knowledg e of the Curriculu m	?	Type of Assistan ce provided to Schools	?	Schools' Use of Local Resourc es	?
Teachers Teaching Skills	?	Congestion	?	ICT Awarene ss in School	?	Content vs Assesse d	?	Compete ncies on Education Planning	?	Subject Area Assess ment, Planning , Monitori ng	?	Linkage s to Learning Institutio ns	?
Teachers' Use of Classroom Assessme nt	?	Care and Use of Equipment	?	Use of Blended Learning	?		?	Understa nding of Inclusive Education	?		?	Linkage s to Industry	?
Content Mastery	?	Access to Library	?		?		?	Implemen tation of SBM	?		?		?

- h. **8th Slide** – What are the school initiatives that addressed the identified problem on achievement? What are the Technical Assistance provided by the supervisors given the problem?
- i. **9th Slide** – how many Learners are At Risk of Dropout (LARDOS) by grade level during the SY 2019-2020?
- j. **10th Slide** – What are the programs that addressed poor achievement? How is the implementation of that programs? Did it greatly increase the achievement of students?
2. School ICT Coordinators are hereby directed to attend to the **Pre-work Activity Meeting** at CENTEX Room, Fr. William Masterson Elementary School on the following schedule:

Elementary, Secondary School Heads, ICT Coordinators under	Time	Date
Legislative District 2	8:00AM – 12:00NN	August 23, 2019 (Friday)
Legislative District 1	1:00 – 5:00PM	

3. Compliance to this memorandum is desired.

JONATHAN S. DELA PEÑA, Ph.D., CESO VI
Schools Division Superintendent

ENCL: As Stated
Reference:

To be Indicated in the Perpetual Index under the following subjects:
GOVERNANCE, Monitoring and Evaluation